

Change of Address/Phone No. Notification



I _____, certify that I am the custodial parent/legal guardian of the below listed student(s) and have established new permanent residency (where I eat, sleep and receive mail daily). I further certify that the student(s) below reside(s) with me at this new address. If my permanent residency would change I shall notify Sandusky City Schools within 14 days.

Old Address

Old Phone No.

New Address

New Phone No.

<u>Student(s) Name</u>	<u>Current School & Grade Level</u>	<u>Special Education (yes or no)</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Parent/Legal Guardian Signature

Date

Sworn to and subscribed before me this _____ day of _____, _____.

Notary/Witness

Witness

<u>Student Enrollment Office Use Only</u>			
EMIS Coord. _____	Elementary Building _____	Bus Garage _____	Date _____