

SANDUSKY CITY SCHOOLS

Regular Meeting

May 15, 2006

7:00 p.m.

1. Call to Order and Roll Call - Mrs. Faith Denslow, President
2. Pledge of Allegiance
3. Appointment of Treasurer *Pro Tempore*, O.R.C. 3313.23
4. Reading and Approval of Minutes of Previous Meeting
5. Staff Presentations
 - a) Mr. Tom Freitas, Supervisor of Food Services
 - b) Mr. Kevin Toms, Supervisor of Buildings/Facilities
 - c) Mrs. Julie McDonald, Gifted Intervention Specialist / Supervisor
6. Executive Session
 - Personnel Issue
7. Citizens Participation
8. Correspondence – Informational
 - a) Sandusky Area Safety Council (SASC) 2005 Safety Campaign Award:
 - BWC's Division of Safety and Hygiene Special Award to Sandusky City Schools for 697,000 hours worked without a lost-time accident.
 - b) Recognition of "Teacher Appreciation Day" on May 9th from Ohio House Representative Claudette Woodard (House Bill 313).
9. Correspondence - Related to Action
 - a) Mrs. Tina Beatty, Administrative Assistant, Human Resources:
 - *Recommendation from Mr. Kevin Toms, Supervisor of Buildings/Facilities
 - b) Dr. Marlene Boas, SS/HS Project Director
 - c) Mr. James Johnson, Math Teacher at Sandusky High School
 - d) Mrs. Viki Kaszonyi, Director of Vocational and Adult Education (5)
 - e) Ms. Amanda Lynn, Crossing Guard at Madison Elementary School
 - f) Mrs. Julie McDonald, Gifted Intervention Specialist / Supervisor (2)
9. Correspondence - Related to Action (continued)

- g) Mr. Tony Munafo, Jr. High Athletic Director
- h) Mr. Ted Peters, Transportation Supervisor
- i) Mr. Todd Peugeot, Assistant Principal for Athletics / Activities
- j) Mr. Dan Poggiali, Principal of Sandusky High School (2)
- k) Mr. Dan Ross, Commissioner, Ohio High School Athletic Association (OHSAA)
- l) Mr. Robert Toney, Principal of Adams Jr. High School

10. Treasurer's Report - Discussion Items, Mr. Bouts

There are no scheduled reports from the Treasurer for the Monday, May 15, 2006, Board meeting.

11. Superintendent's Report - Discussion Items, Mr. Pahl

There are no scheduled reports from the Superintendent for the Monday, May 15, 2006, Board meeting.

12. Treasurer's Recommendations - Action Items, Mr. Bouts

a) Five-Year Forecast

According to Ohio law, upon the adoption of an appropriation measure but no later than October 31st of each fiscal year, a school district shall submit to the department of education a five-year projection of revenues and expenditures for the current fiscal year and the ensuing four fiscal years. Additionally, a school district shall update its five-year projection between April 1st and May 31st of each fiscal year and submit it to the Department of Education.

Attached to each Board member's agenda is the updated five-year forecast for the Sandusky City School District. The forecast reflects a number of changes in the District's financial picture since the last update. Significant adjustments include the following:

- With the closing of Monroe and Barker Schools, the district will save more than \$1 million per year, beginning in FY07.
- While state funding had been projected to remain at the current level over the next several years, based on the provisions of the H.B. 66.
- Beginning in 2006, tangible personal property taxes are being phased out over a four year period. In accordance with H.B. 66, school districts will be reimbursed for local tax losses through 2011.

Therefore, it is recommended that the Board of Education approve the five-year forecast for the Sandusky City Schools, as shown in the attached documentation.

12. Treasurer's Recommendations - Action Items, Mr. Bouts (continued)

b) Approval of Monthly Financial Statement and Monthly Investments

It is recommended that the Board of Education approve the financial statement and investments as listed in the attached documentation for the month of March, 2006.

c) Approval of New and Revised Accounts and Appropriations/Budgets

It is recommended that the Sandusky Board of Education approve new and revised accounts/budgets as per attached documentation for the following programs:

- 1) Adult Education Pell Grant FY06 (535 9006)

d) Approval of Resolution to Authorize the District to Participate in the State of Ohio Cooperative Purchasing Program

It is recommended that the Board of Education approve the following resolution to continue the district's participation in the State of Ohio's Cooperative Purchasing Program:

**Resolution Authorizing Political Subdivision To Participate
In The State of Ohio Cooperative Purchasing Program**

WHEREAS, effective March 6, 1986, Ohio's Cooperative Purchasing Act provides the opportunity for counties, townships, municipal corporations, regional transit authorities, regional airport authorities or port authorities and school districts, conservancy districts, township park districts, private fire companies or private, non-profit emergency medical service organizations and other authorities, to participate in contracts distributed by the state of Ohio, Department of Administrative Services, Office of Cooperative Purchasing for the purchase of supplies, services, equipment and certain materials, now therefore,

BE IT ORDAINED by the Board of Education of the Sandusky City School District:

Section 1. That the Treasurer and Superintendent hereby request authority in the name of the Board of Education of the Sandusky City School District to participate in state contracts which the Department of Administrative Services, Office of State Purchasing has entered into and the Office of Cooperative Purchasing has distributed for the purchase of supplies, services, equipment and certain other materials pursuant to Revised Code Section 125.04.

Section 2. That the Treasurer and Superintendent are hereby authorized to agree in the name of the Board of Education of the Sandusky City School District to be bound by all contract terms and conditions as the Department of Administrative Services, Office of Cooperative Purchasing prescribes. Such terms and conditions may include a reasonable annual membership fee to cover the administrative costs which the Department of Administrative Services incurs as a result of the Board of Education of the Sandusky City School District's participation in the contract. Further, that the Treasurer and Superintendent do hereby agree to be bound by all such terms and conditions and to not cause or assist in any way the misuse of such contracts or make contract disclosures to non-members of the Coop for the purpose of avoiding the requirements established by ORC 125.04.

Section 3. That the Treasurer and Superintendent are hereby authorized to agree in the name of the Board of Education of the Sandusky City School District to directly pay the vendor, under each such state contract in which it participates for items it receives pursuant to the contract, and the Treasurer and Superintendent do hereby agree to directly pay the vendor.

12. Treasurer's Recommendations - Action Items, Mr. Bouts (continued)

e) Approval of Consultant Contract for Preparation of Comprehensive Annual Financial Report

It is recommended that the Board of Education authorize Administration to contract with Julian & Grube, Inc., Westerville, Ohio to assist the Sandusky City Schools in preparing its Comprehensive Annual Financial Report (CAFR) in compliance with generally accepted accounting principals (GAAP), as per the terms and conditions outlined in the attached proposal. The total amount of the contract is \$16,500 per year for three years.

13. Superintendent's Recommendations - Action Items, Mr. Pahl

It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.

A. Personnel:

1) Acceptance of Retirement Resignation – Certificated

James Johnson - Math Teacher at Sandusky High School, effective June 1, 2006, per his provided communication, dated February 4, 2006. Mr. Johnson will retire with 35 years of educational service, all within Sandusky City Schools.

2) Approval of Reduction in Force – Certificated

Due to the necessity to reduce expenditures for the 2006-07 school year and lower class sizes, it is recommended that the Board of Education authorize a reduction-in-force of one (1) Social Studies teacher at Sandusky High School (pursuant to Article 10 of the Sandusky Education Association labor agreement.)

3) Approval of Reduction-in-Force (RIF) – Certificated

Effective June 9, 2006, the following employees will be reduced (reduction-in-force) due to the elimination of positions resulting from the closing of Monroe Elementary School (ten teaching positions) and the elimination of a Social Studies class and an Interactive Media Tech Prep Program at Sandusky High School (see # 11 below):

13. Superintendent's Recommendations - Action Items, Mr. Pahl (continued)

A. Personnel: (continued)

3) Approval of Reduction-in-Force (RIF) – Certificated (continued)

Monroe Elementary School:

- 1st grade teacher (2 positions)
- 2nd grade teacher (1 position)
- 3rd grade teacher (2 positions)
- 4th grade teacher (1 position)
- 5th grade teacher (2 positions)
- 6th grade teacher (2 positions)

Sandusky High School:

- Social Studies teacher (1 position)
- Interactive Media Tech Prep Instructor (1 position) (see #11 below)

David Hahn – Interactive Media Tech Prep at Sandusky High School (see #11 below)

Eric Talbot – Social Studies at Sandusky High School

Brigitte Green-Churchwell – Title II-A Teacher at Ontario

Jill Huston – Title I Tutor at Hancock

Robert Burch – Title II-A Teacher at Mills

Virginia Zahniser – Title II-A Teacher at Venice

Babe Sidoti – Title II-A Teacher at Osborne

Brooke Schumm – Title I Tutor at Madison

Kelly Ballah – Title II-A Teacher at Venice

Lorna Robbins – Title II-A Teacher at Osborne

Erich Fahr – Title II-A Teacher at Hancock

Joan Stewart - Title I Tutor at Ontario

4) Approval of Return from Leave of Absence – Certificated

Emily Robinson – Leave of absence from 11/5/05 – 6/9/06 (was Kindergarten at Monroe), per her provided communication, effective at the beginning of the 2006/07 school year.

5) Approval of Supplemental Contracts – Employees/Non-Employees

The Board has posted and advertised the positions listed as being available to employees of the district who hold educator licenses. It is recommended that the employees listed be awarded a supplemental contract in the area stipulated. Where no employees meeting all of the Board qualifications have applied for, been offered, and accepted said positions, it is recommended that the non-employees listed be awarded a supplemental contract assignment in the area stipulated.

Employment of the following supplemental staff is contingent upon their successful completion of all pre-employment requirements and receipt of the proper certification/training.

13. Superintendent's Recommendations - Action Items, Mr. Pahl (continued)

A. Personnel: (continued)

5) Approval of Supplemental Contracts – Employees/Non-Employees (continued)

Position	Name	Building
2005/06 School Year:		
TK HS var asst (boys/girls) (5)	Ravindra, Lisa	non-employee
2006/07 School Year:		
BK boys HS 9th hd	Rhode, Jared	SHS
BK boys HS var asst (J.V./Reserves)	Venerucci, Nick	Barker
BK boys HS var hd	Keller, Steve Jr. **	TBD
FT HS var hd	Franklin, Mike	SHS

6) Approval of Reduction in Force (RIF) – Classified

The following employees will be reduced (reduction-in-force) due to the elimination of positions resulting from the closing of Monroe Elementary School (positions eliminated) and Barker Alternative School (Fireman eliminated, other positions moved to Sandusky High School):

Effective June 30, 2006:

Lance Holcomb – Fireman at Barker

Pat Lewis – Custodian (Class II) at Mills

Duane Williams – Custodian (Class II) at Bus Garage/Adams/Jackson/Mills/Ontario

Effective June 9, 2006:

Diane Leimbach – Cafeteria Worker (4-hour) at Mills

Cheryl Kromer – Cafeteria Worker (4-hour) at Venice

Tammy Williams – Library Technician at Madison

Diane Dietrich – Education Aide at Barker

Reduced classified staff will be recalled in order of seniority within their department for any vacancies as a result of retirements or resignations or as a result of posting of any unfilled positions.

7) Approval of Change in Classification – Classified

Pat Dehn – from Office Worker (Class II) to Office Worker (Class III) at Osborne Elementary School, effective 8/24/2005.

Gwen Moorer – from Office Worker (Class III) to Office Worker (Class II) at Ontario Elementary School, effective 5/15/2006.

13. Superintendent’s Recommendations - Action Items, Mr. Pahl (continued)

A. Personnel: (continued)

8) Approval of Change in Classification – Classified Staff

The following employees will have a change in classification resulting from the closing of Monroe Elementary School (positions eliminated) and Barker Alternative School (Fireman eliminated, other positions moved to Sandusky High School):

Effective June 9, 2006:

Rich Dehn – from Cafe. Worker (6-hr.) at SHS to Cafe. Worker (4-hr.) at Mills
Yvonne Jones – from Cafe. Worker (6-hr.) at Monroe to Cafe. Worker (4-hr.) at Venice
Gwen Moorer – from Office Worker (Class II) at Ontario to Education Aide at Barker
Tonya Towner – from Cafe. Manager at Osborne to Cafe. Worker (6-hr.) at SHS

Effective June 30, 2006:

Dean Ditwiler – from Fireman at Hancock to Custodian (Class II w/BL) at Mills

9) Acceptance of Employment Resignation – Crossing Guard

Amanda Lynn – Madison Elementary School, effective 4/28/06

10) Approval of Employment – Crossing Guard

Joelean Ostheimer – Madison Elementary School, effective May 2, 2006

11) Approval of Elimination of Interactive Media Tech Prep Program – Career Technical

Per the provided communication from Mrs. Viki Kaszonyi, Director of Vocational and Adult Education, dated May 3, 2006.

12) Approval of Additional SUCCESS Program Instructor – Career Technical

Per the provided communication from Mrs. Viki Kaszonyi, Director of Vocational and Adult Education, dated May 4, 2006.

13) Approval of Employment of Hourly Staff – Adult Education

Per the provided communications from Mrs. Viki Kaszonyi, Director of Vocational and Adult Education, dated April 11, 2006, and April 24, 2006.

14) Approval of Employment for Sandusky High School 2006 Summer School

Per the provided communication from Dan Poggiali, Principal of Sandusky High School, dated May 9, 2006.

13. Superintendent's Recommendations - Action Items, Mr. Pahl (continued)

A. Personnel: (continued)

15) Approval of Employment for Elementary 2006 Summer School

Per the provided communication from Robert Toney, Principal of Adams Jr. High School, dated May 3, 2006.

16) Approval of Employment of 2006 Summer Maintenance Employees

Per the provided recommendation from Kevin Toms, Supervisor of Buildings/Facilities, (memo from Tina Beatty, dated May 10, 2006.)

17) Approval of Employment of 2006 Summer Transportation Employees

Per the provided communication from Mr. Ted Peters, Transportation Supervisor, dated May 2, 2006.

18) Approval of Employment of Spring Athletic Workers – High School

Per the provided list submitted by Todd Peugeot, Assistant Principal for Athletics / Activities, on May 8, 2006.

19) Approval of Employment of Spring Athletic Workers – Jr. High

Per the provided list submitted by Mr. Tony Munafo, Jr. High Athletic Director, dated April 13, 2006.

B. Other:

1) Approval of Personal Service Contract by and between Sandusky City Schools Safe Schools/Healthy Students and Erie County Common Pleas Juvenile Domestic Division, Effective May 1, 2006, through September 30, 2006

Per the provided communication and Contract from Dr. Marlene Boas, SS/HS Project Director, dated May 10, 2006.

2) Approval of Two (2) Memorandum Agreements between Sandusky Board of Education, Sandusky Career Center and the Ohio Veterans' Home, Effective July 1, 2006, through June 30, 2008

Per the provided communication and agreements from Mrs. Viki Kaszonyi, Director of Vocational and Adult Education, dated May 11, 2006.

3) Approval of Policy on Academic Acceleration, Early Entrance to Kindergarten, and Early High School Graduation

Per the provided correspondence and policy submitted by Mrs. Julie McDonald, Gifted Intervention Specialist / Supervisor, dated May 1, 2006.

13. Superintendent's Recommendations - Action Items, Mr. Pahl (continued)

B. Other: (continued)

4) Approval of Revisions to the Sandusky City School District Policies and Plan for the Identification of Children Who are Gifted

Per the provided correspondence and forms submitted by Mrs. Julie McDonald, Gifted Intervention Specialist / Supervisor, dated May 5, 2006.

5) Approval of 2006 List of Graduates

Attached to each Board member's agenda is a list of graduating students of the Sandusky High School Class of 2006. It is recommended that the Sandusky Board of Education, pending the completion of minimum graduation requirements and the endorsement by building administration, approve the individual students as graduates of the Class of 2006 from Sandusky High School as requested by Sandusky High School principal, Dan Poggiali, memo dated May 1, 2006.

6) Approval of Authorization for Continued Membership in the Ohio High School Athletic Association for the 2006-2007 School Year

Per the provided communication and authorization card from Mr. Dan Ross, Commissioner, Ohio High School Athletic Association (OHSAA), received May 8, 2006.

7) Approval of Northwest Ohio Educational Technology Contracts (NWOET) for 2005/2006 and 2006/2007

Per the provided contracts, "2005-2006 NWOET Contract Renewal" and "2006-2007 NWOET Contract Renewal".

8) Acceptance of the eTech Ohio Grant

Per the provided agreement, "Competitive Professional Development Grant Agreement between the eTech Ohio Commission and Sandusky City School District."

9) Acceptance of the Sandusky/Erie County Community Foundation Education Initiative Grant

Per the provided agreement, "Sandusky Erie County Community Foundation Education Initiative Grant Agreement Phase I."

13. Superintendent's Recommendations - Action Items, Mr. Pahl (continued)

C. Donations:

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

Membership donations to the Sandusky Cultural Center:

- **The Sidney Frohman Foundation**..... \$ 7,000.00
- **Mrs. Judy Monaghan**.....\$ 50.00
- **Ms. Bonnie Shoff**\$ 25.00

Donations to the Leonard J. Thom Memorial Scholarship Fund in memory of Mrs. Carole (Thom) Kiser:

- **Ms. Ann Hill, Mr. Bob Garner, and Mr. and Mrs. Dick Speir**\$ 45.00
- **Ms. Kathy Kritzer, Mr. Rick Taubert, and Ms. Ann Frawley**.....\$ 50.00
- **Ms. Joyce Mihuta**\$ 20.00
- **Mr. and Mrs. Carl Toft**.....\$ 25.00

Mrs. Julie McDonald, Mrs. Alaina Mehling, and Mrs. Roseanne Poeschl – Donation of \$15.00 to the Sandusky City Schools Library Rotary Fund for memorial book purchase in memory of Joy Kear’s father.

Bay Area Official’s Association – Donation of \$400.00 to the Sandusky High School Scholarship Fund for the “Larry R. Cook Scholarship Award” program.

Ms. Barbara DeLapp – Donation of \$25.00 to the Sandusky High School Keynotes in memory of Sarah “Pat” Spencer.

Lauralee and Jeff Krabill – Donation of several items, valued at \$1,038.00 to the Sandusky City Schools Licensed Practical Nursing Program.

Mr. Michael Leffler – Donation of \$230.00 to the Frederick Z. Leffler Memorial Scholarship Fund.

Mr. and Mrs. Jim Mayer – Donation of \$25.00 to the Sandusky High School Class of 1964 Scholarship Fund in memory of Mr. John Lehrer.

Mr. Orlando Pace – Donation of \$5,000.00 to the Sandusky High School Scholarship Fund to fund the “Set the Pace” scholarship awards for the second half of the 2005/06 academic year for Miss Jamie Matthews and Mr. Daniel Williams from the class of 2005.

Sandusky City Schools Reading First Staff – Donation of \$30.00 to the Sandusky Schools’ Library Rotary Fund for book purchase at Mills and Venice heights Elementary Libraries in memory of Diane Matthews’s father-in-law, Mr. Achie Matthews.

13. Superintendent’s Recommendations - Action Items, Mr. Pahl (continued)

C. Donations: (continued)

Sandusky High School Alumni Association – Donation of \$1,427.41 to the Sandusky High School Alumni Scholarship Fund.

Sandusky High School Alumni Association – Donation of \$670.00 to supplement this year’s interest earnings (which guarantees two - \$1,500.00 awards for the class of 2006.)

Retirees Chapter of Local 1216 UAW – Donation of \$1,000.00 to the Sandusky High School Scholarship Fund to be awarded to a member of the class of 2006 as the “Retirees Chapter of Local 1216 UAW Scholarship Award”.

14. Anticipated Action
15. Unfinished Business
16. New Business
17. Board Liaison Committee Reports
18. Recommendations or Questions from Individual Board Members
19. Next Meeting

The next regular meeting of the Board of Education is scheduled for ***Monday, June 5, 2006, at 7:00 p.m. in room 300 at Sandusky High School.***

20. Adjournment