

# SANDUSKY CITY SCHOOLS

## Regular Meeting

April 10, 2006

7:00 p.m.

1. Call to Order and Roll Call - Mrs. Faith Denslow, President
2. Pledge of Allegiance
3. Reading and Approval of Minutes of Previous Meeting - Mr. Troy Bouts, Treasurer
4. Staff Presentations
  - a) Mrs. Viki Kaszonyi, Director of Vocational and Adult Education
  - b) Mr. Ted Peters, Transportation Supervisor
5. Citizens Participation
  - a) Mary Ann Groot – comments on positive programming at Sandusky City Schools
6. Correspondence – Informational
  - a) Mr. John Kaszonyi, Assistant Superintendent, Building Operations
7. Correspondence - Related to Action
  - a) Judge Robert C. Delamatre, Erie County Common Pleas Court
  - b) Mr. William Deming, Health/Physical Education Teacher at Sandusky High School
  - c) Mrs. Susan Dolan, Math Teacher at Adams Jr. High School (3)
  - d) Mrs. Sharon Feyedelem, Adult Basic & Literacy Education (ABLE) Director
  - e) Mrs. Martha M. Gerold, Home Economics Teacher at Adams Jr. High School
  - f) Ms. Wendy Hanasky, Jefferson County Educational Service Center
  - g) Mrs. Viki Kaszonyi, Director of Vocational and Adult Education (5)
  - h) Ms. Liza Moreland, Crossing Guard at Osborne Elementary School
  - i) Mr. Tony Munafo, Jr. High Athletic Director
  - j) Mr. Todd Peugeot, Assistant Principal for Athletics / Activities
  - k) Dr. Bonnie Berkley-Pigman, Special Services Coordinator (3)
  - l) Mr. James M. Sheets, Educational Service Center of Lorain County
  - m) Mr. John Sofonia, Computer Science Teacher at Sandusky High School (2)
  - n) Mrs. Jill Wasiniak, Safety Town Director

8. Treasurer's Report - Discussion Items, Mr. Bouts

a) 2006 Annual Report on Existing Tax Incentive Agreements

The Tax Incentive Review Council (TRC) met on March 15, 2006 to conduct an annual review and approve the continuation of all Enterprise Zone tax abatement agreements and Community Reinvestment Area agreements currently in place in Sandusky as specified in the attached documentation and included as part of your agenda.

9. Superintendent's Report - Discussion Items, Mr. Pahl

a) Sandusky City Schools Staff Recognition

The provided list includes employees with 10, 20, 25, 30, and 35 years-of-service with Sandusky City Schools.

b) Discussion - Strobel Field

10. Treasurer's Recommendations - Action Items, Mr. Bouts

a) Approval of New and Revised Accounts and Appropriations/Budgets

It is recommended that the Sandusky Board of Education approve new and revised accounts/budgets as per attached documentation for the following programs:

- 1) Entry Year Teachers Fund (440-9106)
- 2) Ohio Javits Project Fund (499-9006)
- 3) Delphi Grant FY06 (012-9906)

b) Approval of Monthly Financial Statement and Monthly Investments

It is recommended that the Sandusky Board of Education approve the monthly financial statement and investments as shown in the attached documentation for the month of February, 2006.

c) Approval of Consultant Contract – Integrated Support Services

It is recommended that the Sandusky Board of Education approve the attached contract with Integrated Support Services for coordinating employee healthcare services support, facilitating an employee return-to-work program and safety services. This service is designed to assist the district in its efforts to reduce workers' compensation claims.

11. Superintendent's Recommendations - Action Items, Mr. Pahl

**It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.**

11. Superintendent's Recommendations - Action Items, Mr. Pahl (continued)

A. Personnel:

1) Approval of Job Title Change – Administrative

**Bonnie Berkley Pigman, Ed. D.** – change job title from *Coordinator of Special Services* to *Director of Student Services*, effective April 10, 2006. This change is for clarification purposes only; it will not change the current job duties or pay structure of the position. (NOTE: See corresponding change in *Superintendent's Recommendations, Other #2* below.)

2) Acceptance of Retirement Resignation – Certificated

**William Deming** - Health/Physical Education Teacher at Sandusky High School, effective August 23, 2006, per his provided communication, dated March 27, 2006. Mr. Deming will retire with 35 years of educational service, all within Sandusky City Schools.

**Susan Dolan** – Math Teacher at Adams Jr. High School, effective June 9, 2006, per her provided communications, dated March 27, 2006. Mrs. Dolan will retire with 28 years of educational service (11.5 years within Sandusky City Schools.)

**Martha M. Gerold** – Home Economics Teacher at Adams Jr. High School, effective June 9, 2006, per her provided communication, dated March 8, 2006. Mrs. Gerold will retire with 35 years of educational service, all within Sandusky City Schools.

**John Sofonia** – Computer Science Teacher at Adams Jr. High School, effective August 25, 2006, per his provided communication, dated March 6, 2006. Mr. Sofonia will retire with 31 years of educational service (28.5 years within Sandusky City Schools.)

3) Approval of Change in Contractual Status 2005/06 SY – Certificated

**Nicholas Hutlock** – School Psychologist at the Administration Building, revision to 2005/06 school year contract, per the provided communication from Dr. Bonnie Berkley Pigman, Special Services Coordinator, dated March 14, 2006. (Add 10 days to his contract and move his six remaining extended contract days into the active school year. 2005/06 school year FTE will change from .50 to .58696.)

4) Approval of Award of Continuing Contract Status

Each year in the Sandusky City Schools several educators become eligible for consideration for continuing contract status. Eligibility for continuing contract status is based upon three (3) requirements:

1. Licensing Requirement:

- a. a professional, permanent, or life certificate, **OR**
- b. a professional (i.e., 5-year) license

11. Superintendent's Recommendations - Action Items, Mr. Pahl (continued)

A. Personnel: (continued)

4) Approval of Award of Continuing Contract Status (continued)

2. Coursework Requirement:

- a. If a teacher holds a professional, permanent, or life certificate, no additional coursework is required for continuing contract eligibility.
- b. If a teacher holds a professional license, then he or she must also have completed additional coursework in order to be eligible. The amount of coursework varies according to the initial degree held as follows:
  - i. if the teacher DID NOT hold a master's degree at the time he or she received his or her first teaching certificate/license, 30 semester hours of relevant coursework must have been taken since the receipt of that first teaching certificate/license;
  - ii. if the teacher DID hold a master's degree at the time he or she received his or her first teaching certificate/license, 6 semester hours of graduate coursework must have been taken since the receipt of that first teaching certificate/license.

3. Service Requirement:

- a. three years (not necessarily consecutive) within the last five-year period; **OR**
- b. two years, if the teacher previously held a continuing contract in another Ohio school district.

Attached to each Board member's agenda is a list of certificated staff meeting all the requirements for continuing contract status. It is recommended that these certificated staff members be granted continuing contract status effective with the start of the 2006-07 contract year based upon their compliance with the above mentioned requirements and that the Superintendent and Treasurer be authorized to issue the necessary contracts.

5) Approval of Employment of Certificated Personnel – Limited Contracts

Attached to each Board member's agenda is an alphabetized list containing the names of members of the current certificated staff who are serving on limited one-year contracts during the 2005-06 school year. These certificated staff members have been appropriately evaluated as outlined in the current evaluation policy of the Board of Education and have been recommended for contract renewal by their respective administrators.

It is recommended that the individuals whose names appear on the attached list have their contracts renewed for a new one-year limited contract for the 2006-07 school year. It is further recommended that the Superintendent and Treasurer be authorized to issue the appropriate contracts for teacher and auxiliary services personnel. Subsequent Board action would comply with the parameters of Revised Code 3319.17 and our negotiated agreement.

11. Superintendent's Recommendations - Action Items, Mr. Pahl (continued)

A. Personnel: (continued)

6) Approval of Supplemental Contracts – Employees/Non-Employees

The Board has posted and advertised the positions listed as being available to employees of the district who hold educator licenses. It is recommended that the employees listed be awarded a supplemental contract in the area stipulated. Where no employees meeting all of the Board qualifications have applied for, been offered, and accepted said positions, it is recommended that the non-employees listed be awarded a supplemental contract assignment in the area stipulated.

*Employment of the following supplemental staff is contingent upon their successful completion of all pre-employment requirements and receipt of the proper certification/training.*

Position	Name	Building
TK HS var asst	Lofton, Tron	non-employee

7) Approval of Non-renewal of Supplemental Contracts

At the end of each school year a number of mandatory personnel functions are completed by the school district. One of these mandatory personnel functions is the yearly non-renewal of all supplemental contracts. This non-renewal is not a reflection on the services of these individuals to the district. It is recommended that the Board of Education approve the non-renewal of all supplemental contracts for the 2006-07 school year (as listed in the provided list, *Sandusky City Schools 2005-06 SY – Supplemental Assignments.*)

8) Approval of Unpaid Family Medical Leave of Absence (FMLA) – Classified

**Faye Gast** – Cafeteria Assistant Manager at Sandusky High School, per her correspondence received March 23, 2006, to begin on March 1, 2006, and continue through March 20, 2006 (returning to work on March 21, 2006.)

9) Approval of Employment – Classified

**Cheryl Kromer** - Cafeteria Worker (Class IV) at Venice Elementary School, effective March 13, 2006.

**Diane Leimbach** - Cafeteria Worker (Class IV) at Mills Elementary School, effective March 13, 2006.

**Deborah Phillips** – Cafeteria Worker (Class IV) at Jackson Jr. High School, effective March 13, 2006.

10) Approval of Substitute for 2005/06 – Classified

**Diane Dempsey** – Substitute Cafeteria Worker, effective 3/6/06

11. Superintendent's Recommendations - Action Items, Mr. Pahl (continued)

A. Personnel: (continued)

11) Approval of Non-renewal of Certificated Tutor Substitutes

It is recommended that the Board of Education approve the non-renewal of the substitute certificated tutors listed below, effective at the end of the current school year. (Note: As of January 22, 2004, Sandusky City Schools has utilized the temporary employment agency, Renhill Staffing Services, to provide substitute certificated teachers, {as well as, office workers and educational aides} for the district, and plans to continue using Renhill for the 2006-07 school year.)

Employees:

Lisa Calderon	Michelle Keegan
Amy Gunselman	Janet Mueller

Non-employees:

Elizabeth Boros	Faith Hixson
Mandy Dubois	Tara Leimeister
Tom Edwards	Robert McKinney
Larry Fuqua	Matt Newton
Giovanni Gallaro	Stephanie Tigges
Derek Gangluff	Michelle Turner

12) Approval of Non-renewal of Classified Substitutes

It is recommended that the Board of Education approve the non-renewal of the classified substitutes as noted on the provided list titled, *Annual Non-renewal 2006 Classified Substitutes*, effective at the end of the current school year. Reemployment of said substitutes for the 2006-07 school year will be considered upon verification of employment compliance.

13) Approval of Employment – Crossing Guard

**Crystal Smith** – Osborne Elementary School, effective 3/13/06

14) Acceptance of Employment Resignation – Crossing Guard

**Liza Gowdy-Moreland** – Osborne Elementary School, effective 3/6/06  
**Crystal Smith** – Osborne Elementary School, effective 3/14/06

15) Approval of Non-renewal of Crossing Guards

It is recommended that the Board of Education approve the non-renewal of the crossing guards as noted on the provided list titled, *Crossing Guards 2005/06*, effective at the end of the current school year. Reemployment of said crossing guards for the 2006-07 school year will be considered upon verification of employment compliance.

11. Superintendent's Recommendations - Action Items, Mr. Pahl (continued)

A. Personnel: (continued)

16) Approval of Hourly Wage Increase for ABLE Hourly Staff Members - Adult Education

Per the provided correspondence from Mrs. Sharon Feyedelem, Adult Basic & Literacy Education (ABLE) Director, dated March 6, 2006. (Mr. Pahl recommends approval to be effective July 1, 2006, for the 2006/07 school year.)

17) Approval of Employment of Hourly Staff – Adult Education

Per the provided communication from Mrs. Viki Kaszonyi, Director of Vocational and Adult Education, dated March 2, 2006, March 20, 2006, and March 27, 2006.

18) Approval of Employment of Hourly Staff (EMS Coordinator) – Adult Education

Per the provided communication from Mrs. Viki Kaszonyi, Director of Vocational and Adult Education, dated March 6, 2006.

19) Approval of Employment of Full-Time Practical Nursing Instructor – Adult Education

Per the provided communication from Mrs. Viki Kaszonyi, Director of Vocational and Adult Education, dated March 31, 2006.

20) Approval of Employment for the 2006 Rotary Safety Town Program

Per the provided communication from Mrs. Jill Wasiniak, Safety Town Director, received March 9, 2006.

21) Approval of Employment of Winter Athletic Workers – Jr. High

Per the provided list submitted by Mr. Tony Munafo, Jr. High Athletic Director, dated March 2, 2006.

22) Approval of Employment of Winter Athletic Workers – High School

Per the provided list submitted by Mr. Todd Peugeot, Assistant Principal for Athletics / Activities, dated March 10, 2006.

23) Approval of Volunteers – Employees/Non-Employees

<b>Position</b>	<b>Name</b>	<b>Building</b>
Volunteer Elementary Football	Collins, Jackie	non-employee
Volunteer Baseball	Gangluff, Derek	non-employee
Volunteer Boys Varsity Basketball	Koonce, Richard	non-employee
Volunteer Girls Varsity Basketball	Redding, Tracy	RIF'd employee

11. Superintendent's Recommendations - Action Items, Mr. Pahl (continued)

***B. Other:***

- 1) Approval of Contract for Attendance/Probation Counselor Cooperative Services with Erie County Court of Common Pleas, Domestic Relations/Juvenile Division

Per the provided correspondence from Judge Robert C. DeLamatre, Erie County Common Pleas Court, dated March 31, 2006.

- 2) Approval of the Resolution Approving Participation in the "Virtual Learning Academy" with Jefferson County ESC for July 1, 2006 – June 30, 2007

Per the provided communication from Wendy Hanasky, Jefferson County Educational Service Center, dated March 15, 2006.

- 3) Approval to Change Department Name

Change the name of the *Special Services Department* to the *Student Services Department* to better reflect the scope and range of services that are provided by the department, per the communication provided by Dr. Bonnie Berkley-Pigman, Special Services Coordinator, dated March 14, 2006. (NOTE: See corresponding change in *Superintendent's Recommendations, Personnel #1* above.)

- 4) Approval of Erie-Huron-Ottawa Educational Service Center 2006-07 Multi-Agreement Contract with Sandusky City Schools (July 1, 2006 – June 30, 2007)

Per the provided recommendation from Dr. Bonnie Berkley Pigman, Coordinator of Special Services, dated April 3, 2006. (Additional correspondence and Agreement provided from William Lally, Superintendent, and Betty Schwiefert, Treasurer, EHO/ESC, dated March 2006.)

- 5) Approval of the Educational Service Center of Lorain County 2006-2007 Multi-Agreement Contract with the Sandusky City School District

Per the provided correspondence and Agreement from James M. Sheets, Assistant Superintendent/Business at ESC of Lorain County, dated March 10, 2006, effective for the period July 1, 2006, to June 30, 2007.

- 6) Approval of Contract Agreement between Sandusky City Schools and St. Mary's Central Catholic High School Use of Strobel Field 2006 Track Season

Per the provided contract submitted on March 10, 2006, by Mr. Todd Peugeot, Assistant Principal for Athletics / Activities.

11. Superintendent's Recommendations - Action Items, Mr. Pahl (continued)

***B. Other:*** (continued)

7) Approval of Specifications and Authorization to Bid – Handicap School Bus

Per the provided communication from Mr. Troy Bouts, Treasurer, it is recommended that the Sandusky Board of Education approve the attached specifications and authorize administration to advertise for bids for one (1) conventional handicap seventy-one passenger school bus.

8) Approval of Resolution to Support the Continuation of the District's Ohio Reading First Program

Per the provided resolution, dated April 10, 2006.

9) Approval of Board Policy Amendments

- GBQ .....Criminal Record Check
- JECBC.....Admission of Students from Nonchartered or Home Schooling
- JFCA.....Student Dress Code
- KKA .....Recruiters in the Schools

***C. Donations:***

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

Donations to the Barker Camp Scholarship Fund:

- **American Legion Post #83** ..... \$ 600.00
- **Fraternal Order of Eagles Aerie #444** ..... \$ 300.00
- **UAW Local 913**..... \$ 100.00

Donations to the Leonard J. Thom Memorial Scholarship Fund in memory of Mrs. Carole (Thom) Kiser:

- **Ms. Joan E. Copeland** ..... \$ 25.00
- **Mr. and Mrs. Charles Frawley and Family** ... \$ 25.00
- **Tom and Sharon Keimer and Family** ..... \$ 25.00
- **Mrs. Janet McCann**..... \$ 10.00
- **Craig and Kim Norman and Family** ..... \$ 25.00
- **The Pappas Family**..... \$ 50.00
- **Mrs. Iola Russell**..... \$ 15.00
- **Ms. JoAnne S. Thom** ..... \$ 100.00
- **Mr. Wayne Weinau**..... \$ 25.00

11. Superintendent's Recommendations - Action Items, Mr. Pahl (continued)

**C. Donations:** (continued)

Membership donations to the Sandusky Cultural Center:

- **Mr. Paul Coleman** .....\$ 76.04
- **Mr. and Mrs. Donald Guy, Jr.** .....\$ 50.00
- **Mr. and Mrs. Jim Lipp** .....\$ 100.00
- **Mr. Michael T. Murray** .....\$ 100.00

**Mr. Melvin L. Battles III** – Donation of \$1,000.00 to the Lewis A. Hause and Barbara Hause Battles Memorial Education Scholarship fund, which guarantees an award of this amount for the 2006 graduating class.

**Erie County Retired Teachers Association** – Donation of \$10.00 to Sandusky City Schools for teacher improvement in memory of Ms. Ruth Grindle.

**Friends of Erie Metroparks** – Donation of \$25.00 for the Wightman/Wieber Community Safety Celebration/Kids Fest scheduled for May 20, 2006.

**Mrs. Mary Ellen (Thom) Frawley** – Donation of \$200.00 to the Leonard J. Thom Memorial Scholarship Fund.

**Mr. and Mrs. Robert Harple Jr.** – Donation of \$1,000.00 for the Robert E. Harple Memorial Scholarship Fund to be awarded to a deserving male student from the Sandusky High School graduating class of 2006.

**Robert Horner Estate Trust** – Donation of \$4,000.00 (partial distribution of said trust) to the Sandusky High School Scholarship Fund.

**Dr. Glenn McLaughlin** – Donation of three (3) medical exam tables, valued at \$3,000.00, to the Sandusky Career Center LPN Program and Diversified Medical Occupations Program.

**Ohio Edison First Energy Foundation** – Donation of \$1,000.00 for the Wightman/Wieber Community Safety Celebration Fund with Sandusky City Schools.

**Perseverance Lodge #329 F & AM** – Donation of \$1,000.00 to the Sandusky High School Scholarship Fund to sponsor two (2) annual \$500.00 scholarships to worthy students from the graduating class of 2006.

**Mrs. Jean Trautman** – Donation of \$250.00 to the Leonard J. Thom Memorial Scholarship Fund (\$50.00 of the donation in memory of her sister, Mrs. Carole Kiser.)

**Mrs. Jan Young** - Donation of \$100.00 to the Sandusky Cultural Center Operating Fund.

12. Anticipated Action

13. Unfinished Business
14. New Business
15. Board Liaison Committee Reports
16. Recommendations or Questions from Individual Board Members
17. Next Meeting

The next regular meeting of the Board of Education is scheduled for ***Monday, May 15, 2006, at 7:00 p.m. in room 300 at Sandusky High School.***

18. Adjournment