

# SANDUSKY CITY SCHOOLS

## Regular Meeting

March 6, 2006

7:00 p.m.

1. Call to Order and Roll Call - Mrs. Faith Denslow, President
2. Pledge of Allegiance
3. Reading and Approval of Minutes of Previous Meeting - Mr. Troy Bouts, Treasurer
4. Staff Presentations
  - a) Mrs. Donna Castelow, Venice Elementary School
  - b) Mrs. Joyce Jackson, Ontario Elementary School
  - c) Mr. Terry Troutman, Hancock Elementary School
5. Citizens Participation
6. Correspondence – Informational
  - a) Mr. John Kaszonyi, Assistant Superintendent, Building Operations
  - b) Ohio Scholastic Soccer Coaches Association
    - Certificate presented to Sandusky Boys Soccer
  - c) Ms. Diane Reising, Youth Director, The Volunteer Center of Erie County
7. Correspondence - Related to Action
  - a) Mr. Tom Freitas, Supervisor of Food Services
  - b) Mr. John Kaszonyi, Assistant Superintendent, Building Operations
  - c) Mrs. Viki Kaszonyi, Director of Vocational and Adult Education (3)
  - d) Mr. Tony Munafo, Assistant JH Principal
  - e) Mr. Todd Peugeot, Assistant Principal for Athletics / Activities
  - f) Dr. Bonnie Berkley-Pigman, Special Services Coordinator
  - g) Mrs. Joanne L. Stahl, 1<sup>st</sup> Grade Teacher at Venice Elementary School
8. Treasurer's Report - Discussion Items, Mr. Bouts

There are no scheduled reports from the Treasurer for the Monday, March 6, 2006, Board meeting.

9. Superintendent's Report - Discussion Items, Mr. Pahl

There are no scheduled reports from the Superintendent for the Monday, March 6, 2006, Board meeting.

10. Treasurer's Recommendations - Action Items, Mr. Bouts

a) Acceptance of Official Certificate of Estimated Resources

Attached to each Board member's agenda is a copy of the Official Certificate of Estimated Resources for the Sandusky City School District for the fiscal year beginning July 1, 2006 and ending June 30, 2007. This document certifies a total of \$69,019,413 as being available for expenditure in FY07. Additionally, the County Auditor's estimate of the school district's tax valuation has *decreased* from \$509,199,834 in tax year 2004 to \$480,849,826 in tax year 2005 (2006 tax collection year), due to H.B. 66 mandated reductions in tangible personal property taxes. Total estimated revenues for FY07 are summarized below:

**CERTIFIED ESTIMATED REVENUES**

	<b>FY06</b>	<b>FY07</b>
General Fund	\$41,676,368	\$40,056,970
Special Revenue Funds	6,566,000	7,192,000
Debt Service Fund	419,777	418,459
Capital Projects Funds	1,169,122	1,276,538
Enterprise Funds	3,700,000	3,800,000
Internal Service Funds	7,275,000	7,275,000
Fiduciary Funds	8,935,684	9,000,446
<b>TOTAL</b>	<b>\$69,741,951</b>	<b>\$69,019,413</b>

It is recommended that the Sandusky Board of Education accept the attached Official Certificate of Estimated Resources for the fiscal year beginning July 1, 2006 and ending June 30, 2007, as prepared by the County Budget Commission.

b) Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor

It is recommended that the Sandusky Board of Education approve the following resolution accepting the amounts and rates as determined by the Budget Commission:

WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next fiscal year commencing July 1, 2006; and

WHEREAS, The Budget Commission of Erie County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mill limitation; therefore, be it

10. Treasurer's Recommendations - Action Items, Mr. Bouts (continued)

- b) Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor (continued)

RESOLVED, By the Board of Education of the Sandusky City School District, Erie County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as shown in the attached documentation, and be it further

RESOLVED, That the Treasurer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

- c) Approval of Monthly Financial Statement and Monthly Investments

It is recommended that the Board of Education approve the financial statement and investments as listed in the attached documentation for the month of January, 2006.

11. Superintendent's Recommendations - Action Items, Mr. Pahl

**It is recommended that the Sandusky Board of Education approve the following action items as delineated below. The recommendations presented to the Board of Education have been provided to the Board in advance of the Board meeting. Board members have had the opportunity to review available background information and request additional information to further prepare for action on recommendations presented in this section prior to the Board meeting.**

A. Personnel:

- 1) Approval of Renewal of Administrative Contracts

Per the provided list, *2006 Administrative Contract Expiration Recommendations*, from Mr. William Pahl, Superintendent.

- 2) Acceptance of Retirement Resignation – Certificated

**Joanne L. Stahl** – 1<sup>st</sup> Grade Teacher at Venice Elementary School, effective July 1, 2006, per her provided communication, dated February 22, 2006. Mrs. Stahl will retire with 29.5 years of educational service, all within Sandusky City Schools.

- 3) Approval of Unpaid Leave of Absence – Certificated

**Christine Schreffler** – Spanish Teacher at Sandusky High School, effective March 6, 2006, through the end of the 2005/06 school year, per her communication, dated February 15, 2006.

11. Superintendent's Recommendations - Action Items, Mr. Pahl (continued)

A. Personnel: (continued)

4) Approval of Change in Contractual Status – Certificated

**Nicholas Hutlock** – School Psychologist at the Administration Building, from .50 FTE (92 days during the active school year, plus 10 extended contract days = 102 total days) to .66304 FTE (122 total days to be worked during the active school year), beginning with the 2006/07 school year, per the provided communication from Dr. Bonnie Berkley-Pigman, Special Services Coordinator, received February 17, 2006.

5) Approval of Supplemental Contracts – Employees/Non-Employees

The Board has posted and advertised the positions listed as being available to employees of the district who hold educator licenses. It is recommended that the employees listed be awarded a supplemental contract in the area stipulated. Where no employees meeting all of the Board qualifications have applied for, been offered, and accepted said positions, it is recommended that the non-employees listed be awarded a supplemental contract assignment in the area stipulated.

*Employment of the following supplemental staff is contingent upon their successful completion of all pre-employment requirements and receipt of the proper certification/training.*

<b>Position</b>	<b>Name</b>	<b>Building</b>
SB var asst, Reserve	Redding, Tracy	non-employee
TK HS var asst (boys/girls) (5)	Schlosser, Mike	SHS
TK boys JH asst (2)	Graffin, Brent	Adams
TK boys JH asst (2)	Oddo, Curt	Adams
TK girls JH asst (2)	Etchill, Jenny	Ontario
TK girls JH asst (2)	Williams, Elaine	SHS
TK girls JH hd	Mateyka, Dennis	SHS
VB var hd <b>(2006/07 SY)</b>	Kaszonyi, Jordan	non-employee

6) Approval of Reduction-in-Force (RIF) – Classified

Approval of reduction-in-force (RIF) for the following cafeteria positions, per the provided communication from Mr. Tom Freitas, Supervisor of Food Services, dated February 28, 2006:

Cafeteria Worker (6-hour) to Cafeteria Worker (4-hour) at the following buildings:

1. Hancock Elementary School
2. Ontario Elementary School
3. Venice Heights Elementary School
4. Jackson Jr. High School

11. Superintendent's Recommendations - Action Items, Mr. Pahl (continued)

A. Personnel: (continued)

7) Approval of Change in Classification – Classified

**Jean Nearhood** – Cafeteria Worker (6 hr.) to Cafeteria Worker (4 hr.) at Ontario Elementary School, effective March 13, 2006.

8) Approval of Employment – Crossing Guard

**Liza Gowdy-Moreland** – Osborne Elementary School, effective February 10, 2006

9) Approval of Change in Employment Status – Adult Education

**Pricilla (Gidget) Adams** – effective March 15, 2006, position change from “Facilities Use Monitor” to “Facilities Use Coordinator; change from hourly to salaried status (no change in annual pay); 210 day annual contract; and new job description. Per the provided communication from Mrs. Viki Kaszonyi, Director of Vocational and Adult Education, dated February 7, 2006.

10) Approval of Employment of Hourly Staff – Adult Education

Per the provided communication from Mrs. Viki Kaszonyi, Director of Vocational and Adult Education, dated February 3, 2006, and February 6, 2006.

11) Approval of Certificated Tutors 2005/06 SY

Home Instruction Tutors (Special Services Dept.) effective 2/23/06:

**Larry Fuqua** – (non-employee)

**Giovanni Gallaro** – (non-employee)

**Stephanie Tigges** – (non-employee)

**Kathryn Fulkerson** – currently LD/DH-Intervention Specialist at Jackson Jr. High

**Michelle Keegan** – currently Title II-A Teacher at Adams Jr. High

12) Approval of Substitute for 2005/06 – Classified

**Sharon Grieves** – Substitute Cafeteria Worker, effective 3/6/06

13) Approval of Volunteers – Employees/Non-Employees

<b>Position</b>	<b>Name</b>	<b>Building</b>
Volunteer Softball Coach	Fogg, Mark	non-employee
Volunteer Softball Coach	Stacey, James	non-employee
Volunteer Baseball Coach	Keegan, Troy	non-employee

11. Superintendent's Recommendations - Action Items, Mr. Pahl (continued)

**B. Other:**

1) Approval of Over-sized Class Stipends

Per the attached list from Mr. John Kaszonyi, Assistant Superintendent, dated February 6, 2006.

2) Approval of Contract for Technical Support Services Technician through NOECA for FY06

Per the provided contract from Rita Rolf, Northern Ohio Educational Computer Association (NOECA), received February 27, 2006.

3) Approval of Revision to the Interdistrict Open Enrollment Application Form (used with Board Policy: Admission of Interdistrict Transfer Students #JECBB)

Addition of the following question to the current form: "6. Is student currently or has student ever been suspended or expelled? \_\_\_Yes \_\_\_No". (Copy of the form is provided.)

4) Approval of Board Policy Amendments

- BFC .....Policy Adoption
- BFCA (Also CHB) .....Board Review of Regulations
- BHD .....Board Member Compensation and Expenses
- CHB (Also BFCA) .....Board Review of Regulations
- CHCA .....Approval of Handbooks and Directives
- DLC .....Expense Reimbursements
- EFG .....Student Wellness Program
- IGBE .....Remedial Instruction (Intervention Services)
- IKE .....Promotion and Retention of Students
- IKFB .....Graduation Exercises
- IND/INDA .....School Ceremonies and Observances/Patriotic Exercises

**C. Donations:**

The Sandusky City Schools accept the following gifts and contributions and in doing so, do hereby acknowledge the positive and supportive activities of the identified party:

Donations to the Sandusky Cultural Center:

- **Mr. Michael J. Gold** .....\$ 60.00
- **Mrs. Barbara Haplea** .....\$ 90.00
- **Mr. Thomas W. Steinemann** .....\$100.00

**Art Study Club** – Donation of \$25.00 to the Sandusky Cultural Center Memorial Fund in memory of Mrs. Ray Speers.

11. Superintendent's Recommendations - Action Items, Mr. Pahl (continued)

C. Donations: (continued)

**Mr. and Mrs. David Brink** – Donation to the Sandusky High School Choir Fund as follows:

- In memory of Mrs. Sarah Pat Spencer .....\$50.00
- 2006 Spring Keynotes “Music Man” Production.....\$50.00

**Darling Cetaceans** – Donation of one book, valued at \$17.00, to Venice Elementary School.

**Firelands Regional Medical Center** – Donation of \$100.00 as sponsorship for the Wightman/Wieber Community Safety Celebration/Kids Fest scheduled for May 20, 2006.

**Mr. and Mrs. Richard Kiser** – Donation of \$300.00 to the Leonard J. Thom Memorial Scholarship Fund.

**Mrs. Elizabeth Ann Kruse** – Donation of \$25.00 to the Sandusky Cultural Center Memorial Fund in honor of Mrs. Polly Smith's birthday.

**Mr. Brian Lewis** – Donation of high-performance tires and rims, valued at \$600.00, to the Sandusky Career Center Automotive Technology program.

**Lutheran Memorial Home** – Donation of the following medical equipment, valued at \$530.00, to the Sandusky Career Center School of Practical Nursing:

- 3 wheelchairs
- 1 collapsible walker
- 1 stationary walker
- 1 quad cane
- 1 bedside commode
- 1 IV pole

**Mr. Michael H. McGookey** – Donation of \$200.00 to the Sandusky High School Keynotes/Choir Fund in memory of Mrs. Sarah Pat Spencer.

**Ontario Elementary School Staff** – Donation of \$100.00 to the Sandusky City Schools Library Rotary Fund for memorial book purchases at Ontario Elementary School Library for the following:

- Anita Bruni's brother, Mr. William L. Pelkey III
- Barbara McAran's mother, Mrs. Angie Blue
- Michelle Newell's mother-in-law, Mrs. May Newell
- Jenny Ortolani's brother, Mr. Jeff Scott
- Dan Periat's infant son, Daniel Periat, Jr.

**Sandusky High School 150<sup>th</sup> All Class Reunion** – Donation of \$13,000 to fund four (4) renewable scholarships for the graduating class of 2006 as the “Sandusky High School 150<sup>th</sup> All Class Reunion Scholarship Awards.”

**Sandusky City Schools Administration Building 2<sup>nd</sup> Floor Staff** – Donation of \$25.00 to the Sandusky City Schools Library Rotary Fund for memorial book purchase in memory of Cece Mees' mother-in-law, Mrs. Marilyn “Dottie” Mundwiler.

11. Superintendent's Recommendations - Action Items, Mr. Pahl (continued)

**C. Donations:** (continued)

**Mr. William Schmidt** – Donation of \$100.00 to the Sandusky Cultural Center Operating Fund.

12. Anticipated Action

13. Unfinished Business

14. New Business

15. Board Liaison Committee Reports

16. Recommendations or Questions from Individual Board Members

17. Executive Session

- To discuss a matter required to be kept confidential by federal law or rules or state statutes.

18. Next Meeting

The next regular meeting of the Board of Education is scheduled for ***Monday, April 10, 2006, at 7:00 p.m. in room 300 at Sandusky High School.***

19. Adjournment